



REPLACING FILTERS – FILTERMATE OR WATERGUARD UV SYSTEMS

1. **Disconnect all electricity to the system.**
2. Remove outer aluminium box by removing the screws at the top and on the sides.
3. Shut off your incoming and outgoing water supply at the system's shut-off ball valves.
4. Press the red pressure-release buttons on top of all your filter housings until your pressure gauges read zero. Alternatively, turn on a tap until the pressure drops.
5. Remove the outer wrappers from new filters.
6. Using the white filter wrench, unscrew each of the filter housings and replace the filter cartridges with new ones. Note the pleated filter goes on the right, carbon block in the middle and the solid white polypropylene on the left.
7. Replace the filter housings being careful to seat the filters correctly inside the housing. Check the black seals in the top of the filter housings are seated in the groove, then tighten with the filter wrench.
8. Turn on incoming and outgoing water supply.
9. Push each of the red buttons until all air is removed.
10. Check there is no water leaking from the system.
11. Turn on power supply.
12. Turn on a tap in the house for a few minutes until the water is flowing clear.

Never turn on power to the system before turning the water on.

REPLACING FILTERS – CITIMATE NON UV SYSTEMS ONLY

1. Remove outer aluminium box by removing the screws at the top and on the sides.
2. Shut off your incoming and outgoing water supply at the system's shut-off ball valves.
3. Press the red pressure-release buttons on top of all your filter housings until your pressure gauges read zero. Alternatively, turn on a tap until the pressure drops.
4. Remove the outer wrappers from new filters.
5. Using the white filter wrench, unscrew each of the filter housings and replace the filter cartridges with new ones. Note the pleated filter goes on the left, carbon block in the middle and solid white polypropylene on the right.
6. Replace the filter housings being careful to seat the filters correctly inside the housing. Check the black seals in the top of the filter housings are seated in the groove, then tighten with the filter wrench.
7. Turn on incoming and outgoing water supply.
8. Push each of the red buttons until all air is removed.
9. Check there is no water leaking from the system.
10. Turn on a tap in the house for a few minutes until the water is flowing clear.

Tip: you can clean a dirty pleated cartridge a number of times – simply rinse under running water, and then soak it for about 15 minutes in a bucket with water mixed with a tablespoon of bleach or disinfectant. Rinse the filter thoroughly with clean water and dry completely before storing in a dry, dust free place. After several cleanings, the cartridge will become worn or torn and will require replacing. If you detect any smell, chlorine or bad taste in your water, and the pleated filter is clean, replace the carbon block filter and polypropylene filter.